



Finger Lakes Toy Library, Inc.
Clinton West Plaza, 609 West Clinton St.
Suite 106
Ithaca, NY 14850
www.fingerlakestoylibrary.org

Membership Policies

Please Note: Due to Covid-19, we are operating a curbside pick up model.

Borrowing Guidelines

- Anyone in the Finger Lakes region may borrow toys so long as they are willing to come to our Ithaca location to check them out and return them on time and in good condition.
- Members may borrow 3 toys (plus one adult item) at a time per membership, or one toy per child (plus one adult item), whichever is greater.
- Toys may be borrowed for a period of up to 4 weeks. Please return toys on time.
- Toys may be renewed after the initial 4 week period for one additional loan period.
- Request a **renewal** by sending an email with your name to: renewals@fingerlakestoylibrary.org.
- Toys will only be lent after a Waiver of Liability is signed for each child. Responsibility lies solely in the hands of the caregiver to provide safety in play.
- Your membership includes access to our online catalogue, run by Lend Engine. After completing the Waiver of Liability, you will receive a welcome email from Lend Engine with sign-in information. At this point, you will have the ability to view and reserve our toys.

Curbside Pickup/Return Drop Off

- To reserve items for curbside pickup, sign-in to our catalogue at <https://toys.fingerlakestoylibrary.org/login>. Select the items you want, the date for our next open hours, and hit 'reserve.'
- You will receive a confirmation email when your items are ready for pick up. Please wait for this confirmation before coming to pick up your reserved items. After receiving this email, you will have one week to collect your items.
- When you arrive at the toy library, whether in a vehicle or on foot, call or text us at **607-241-0977** (or knock on the window) with your name and a description of your car or location.
- We will bring your items out to you. Please open your trunk or car door before the volunteer comes outside and we will put the toys in your vehicle and retrieve any toys you are returning. If you come on foot, a volunteer will bring the toys out and set them on the sidewalk in a bin where you can pick them up.
- Returns can be dropped off during open hours. Weather permitting, there will be a bin outside the library window for returns. If the bin is not there, please call 607-241-0977 or knock on the window and someone will come out to retrieve your items.

Hours

Mondays 3pm-6pm

Thursdays 9:30am-11:30am

- Check our website and Facebook page for special events and emergency closings!
www.fingerlakestoylibrary.org and www.facebook.com/fingerlakestoylibrary/

Safety Measures

- All returns will be quarantined for 72 hours before cleaning. We recommend an additional quarantine once the items are in your possession.
- We are not responsible for cleaning the restroom across the hall from the toy library, so we cannot guarantee its cleanliness and do not recommend its use during this time.

Membership Fees

- Membership fees allow members access to hundreds of toys, and they help pay for the toy library's necessary operating expenses, such as rent, staffing, utilities, cleaning supplies, and insurance.
- Membership fees are on a sliding scale and all payments are kept confidential. Please pay what you can honestly afford, even if that is zero. There is no minimum.
- Membership fees can be paid through our website at <http://www.fingerlakestoylibrary.org/donate>. If you would like suggested guidelines based on income, please ask. We look forward to lending toys to you and to all members of the community!

The mission of Finger Lakes Toy Library is to improve quality of life by increasing access to toys, supporting play, and encouraging a culture of reuse and sharing.